

# Documents Required for Company Incorporation

	<ol style="list-style-type: none"> <li>1. Digital Signature Certificate of 2 directors</li> <li>2. Name approval of company</li> <li>3. PAN application of company</li> </ol>
	<b><u>Required</u></b>
	<b><u>1. For DIN Application</u></b>
	<ul style="list-style-type: none"> <li>• 2 colour photograph (all directors)</li> <li>• Copy of PAN card (all directors)</li> <li>• Copy of address proof (Like Voter ID Card, Driving License, Aadhar Card etc all directors)</li> <li>• (Spelling of name must be matching on PAN and address proof.)</li> <li>• Utility Bills or Bank statement (Latest Two Months)of All directors</li> <li>• DIN authorization form (all directors), If DIN Available</li> <li>• Affidavit (all directors)</li> <li>• Occupation, DOB, Place of birth, PIN, length of stay at present residence address</li> </ul>
	<b><u>2. For DSC application (2 directors)</u></b>
	<ul style="list-style-type: none"> <li>• Copy of PAN card (all directors)</li> <li>• Copy of address proof (all directors)</li> </ul>
	<p>Note: Documents Valid for Address Proof are Voter ID Card, Driving License, Bank Passbook with latest 3 months Transactions, Latest Electricity Bill, Passport, Ration Card</p>
	<b><u>3. Proposed name of company</u></b>
	<p>(3 choices in preference order):-</p> <ol style="list-style-type: none"> <li>1. .... Private Limited</li> <li>2.</li> <li>3.</li> </ol>
	<b><u>4. Main objects (Business activities to be done) by company :-</u></b>
	<b>5. After Name Approval, Registration documents signature</b>

## Other Documents Required

Lease agreement or rent deed in the name of company of the address where the registered Office of the company is to be situated , Owner's Address Proof & NOC